



दिल्ली विश्वविद्यालय

UNIVERSITY OF DELHI

कॉलेज शाखा -III

College Branch-III

कमरा नंबर 215, IIth, तल

Room No. 215, II Floor

न्यू प्रशासनिक ब्लॉक

New Administrative Block

दिल्ली- 110007

Delhi- 110007

दूरभाष : 27667725 / 1162

Ph: 27667725/ Extn 1162

No. CS-III/149/Circular/2020/ 279

Date: 19th February, 2020
24th March, 2020

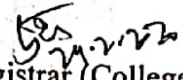
All Principals of the Colleges,
University of Delhi,
Delhi

Sub: Submission of Immovable Property Return by the employees of autonomous and subordinate institutes/organizations in the Ministry of HRD reg.

Sir/Madam,

I am directed to enclose herewith the circular no. Estab.II(i)/038/1990/01/ dated 29.01.2020 alongwith its enclosures for your information and necessary compliance please.

Yours Sincerely,


Assistant Registrar (Colleges)

Encl: As above

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दिल्ली विश्वविद्यालय
UNIVERSITY OF DELHI

स्थापना शाखा- II (I)

ESTABLISHMENT BRANCH-II (I)

कमरा नं० 212

Room No 212

स्थापना ब्लॉक

Establishment Block

दिल्ली - 110007

Delhi - 110007

Tel. No. 27001168

Ref. Estab II(i)/ 038/1990/11

29th January, 2020

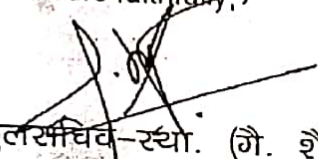
परिपत्र
CIRCULAR

The under mentioned office memorandum on the subject mentioned below received from the Joint Secretary & Chief Vigilance Officer, Government of India, Ministry of Human Resource Development, Department of Higher Education, Vigilance Section, Government of India, which is being uploaded on the University website for information of all concerned.

S. No.	Letter/ OM No.	Subject
1	F No. No. C-19011/2017-Vig., Government of India, Ministry of Human Resource Development, Department of Higher Education, Vigilance Section, dated 9 th January, 2020	Submission of Immovable Property Return by the employees of autonomous and subordinate institutes/organizations in the Ministry of HRD reg.

This issues with the approval of the competent authority.

Yours faithfully,


उप कुलसचिव-स्था. (गै. शै.)
DEPUTY REGISTRAR ESTAB.-(NT)

Encl As above

The Dean of the Faculties/
The Head of the Departments/
The Principal of all Colleges/
Officers/Branch In-Charges of

No.C-19011/7/2017-Vig.
Government of India
Ministry of Human Resource Development
Department of Higher Education
Vigilance Section

Shastri Bhawan, New Delhi.
Dated the 9th January, 2020

OFFICE MEMORANDUM

Sub: Submission of Immovable Property Return by the employees of autonomous and subordinate institutes/organizations in the Ministry of HRD.


Rule 18 (1) (ii) of the CCS (Conduct) Rules requires submission of Annual Property Returns by all Group "A" and "B" Officers in respect of immovable property by 31st January of each year. Normally such a provision exists in all organizations even where organizations have their own conduct rules. As per guidelines issued by DOPT vide its Office Memorandum No.11012/11/2007-Estt.A dated 27th September, 2011, vigilance clearance shall be denied to an officer if he fails to submit his annual immovable property return of the previous year by 31st January of the following year, as required under GOI decisions under Rule 18 of the Central Civil Services (Conduct) Rules, 1964.

2. All Institutes/organization are required to circulate guidelines regarding submission of IPR by 31st January. However, it has also come to notice that these guidelines are not circulated by the Institutes. Due to non-circulation of the guidelines by the institutes, officers working in various institutions/organizations under the administrative control of this Ministry do not submit their Annual Immovable Property Return within the prescribed time limit and the concerned organizations are not making any serious effort to issue instructions to their employees in this regard. Often request for vigilance clearance are received from the concerned Bureau without certification of submission of IPR within the prescribed time limit and this results in denial of vigilance clearance.

3. In the recent past, Vigilance Division has issued directions to all Bureau Heads relating to timely submission of IPR vide OMs dated 13.08.2015, 05.04.2016, 20.06.2017, 21.12.2017 and 11.01.2019 (copies enclosed).

4. In view of the above, it is requested that following directions may again be circulated to the Institutes/organizations under respective Bureaus for strict compliance:-

- i. All employees including faculty in all centrally funded autonomous institutions and organization under the administrative jurisdiction of this Ministry would be required to submit their Property Return latest by 31st January of the year to the competent authority. The said authority would notify on their website the fact of submission of such Return by the employees.
- ii. Employees who failed to submit the property return within the prescribed time limit would be denied vigilance clearance in terms of DOP&T's O.M. No.11012/11/2007-Estt.(A) dated 14.12.2007 read with OM of even number dated 27.09.2011.


(Sanjay Kumar Sinha)
Joint Secretary & Chief Vigilance Officer

To
All Bureau Heads of Department of HE and Deptt. of School Education & Literacy.

18

C-34013/9/2015-Vig.
Government of India
Ministry of Human Resource Development
Department of Higher Education
Vigilance Section

Shastri Bhawan, New Delhi.
Dated the 13th August, 2015

OFFICE MEMORANDUM

Sub: Submission of Immovable Property Return by the employees of autonomous and subordinate institutes/organizations in the Ministry of HRD.

The matter relates to submission of Immovable Property Return by the employees including faculty in all centrally funded autonomous institutions and the institutions on which Ministry has administrative jurisdiction.

2. Rule 18 (1) (ii) of the CCS (Conduct) Rules requires submission of Annual Property Returns by all Group "A" and "B" Officers in respect of immovable property by 31st January of each year. Normally, such a provision exists in all organizations even where they have their own conduct rules. As per guidelines issued by DOPT vide its Office Memorandum No. 11012/11/2007-Estt.A dated 27th September, 2011, vigilance clearance shall be denied to an officer if he fails to submit his annual immovable property return of the previous year by 31st January of the following year, as required under GOI decisions under Rule 18 of the Central Civil Services (Conduct) Rules, 1964.

3. All Institutes/Organization are required to circulate guidelines to all the Group "A" & "B" Officers regarding submission of IPR by 31st January. However, it has also come to notice that these guidelines are not circulated by the Institutes every year or circulated very late. Due to non-circulation of the guidelines by the institutes, officers do not submit their IPR or submit it late. This results in denial of vigilance clearance to these officers.

4. In view of the above, it is requested that following directions may be circulated to the Institutes/Organizations under respective Bureaus for strict compliance:-

- i. All Institutes/organizations in the MHRD should circulate, in the month of November/December, the guidelines regarding submission of IPR before 31st January of the year, to all the Group "A" and "B" officers of their organization.
- ii. All employees including faculty in all centrally funded autonomous institutions and institutions on which the Ministry has administrative jurisdiction would submit their Property Return latest by 31st January to the competent authority. The said authority would notify on their website the fact of submission of such Return by the employees and would also name the employees on the site who fail to submit the IPR.

File No. C.19011/7/2017-Vig.
Government of India
Ministry of Human Resource Development
Department of Higher Education
Vigilance Section

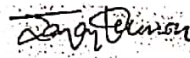
Shastri Bhawan, New Delhi – 110001
Dated the 20th June, 2017

OFFICE MEMORANDUM

Subject: Request for grant of vigilance clearance received in Vigilance Wing, Department of Higher Education from various Bureaus – regarding.

It has been noticed that officers working in various institutions/organizations under the administrative control Ministry do not submit their Annual Immovable Property Return within the prescribed time limit and the concerned organizations are not making any serious effort to issue instructions to their employees in this regard. Often request for vigilance clearance received from the Bureau shows that most of the officers, whose vigilance clearance have been sought for some important assignments in the organizations under the Ministry have not submitted the IPRs within the prescribed time limit. As per DOP&T OM No. 11012/11/2007-Estt.A dated 27.09.2011 "Vigilance clearance shall be denied to an officer if he fails to submit his annual immovable property return of the previous year by 31st January of the following year, as required under Government of India decisions under Rule 18 of the Central Civil Services (Conduct) Rules, 1964 (Copy enclosed). In view of the above, it is reiterated that:

1. All the employees of the organizations under the Ministry would be required to submit the IPRs latest by 31st January to the competent authority.
2. Employees who failed to submit the property return with the prescribed time limit would be denied vigilance clearance in terms of Department of Personnel and Training's OM No. 11012/11/2007-Estt.A dated 14.12.2007 read with OM of even number dated 27.09.2011.
2. All the Bureaus in the Department of Higher Education and School Education & Literacy are requested to bring the above mentioned information to the notice of the organizations/institutions under their administrative jurisdiction with instruction to give a copy of the DOP&T OM to every officer/official of the organization/ institutions, for strict compliance.
3. This issues with the approval of Chief Vigilance Officer, Department of Higher Education.


(Sanjay Kumar)
Under Secretary to the Govt. of India

To

All Bureau Heads in the Ministry of Human Resource Development.

Copy to: PSO to Secretary(H.E)/Secretary (SE&L)/CMIS

23/6/17

23/6/17

23/6/17

Shastri Bhawan, New Delhi.
Dated the 21st December, 2017

OFFICE MEMORANDUM

Sub: Submission of Immovable Property Return by the employees of autonomous and subordinate institutes/organizations in the Ministry of HRD.

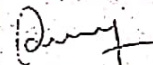
Rule 18 (1) (ii) of the CCS (Conduct) Rules requires submission of Annual Property Returns by all Group "A" and "B" Officers in respect of immovable property by 31st January of each year. Normally such a provision exists in all organizations even where organizations have their own conduct rules. As per guidelines issued by DOPT vide its Office Memorandum No.11012/11/2007-Estt.A dated 27th September, 2011, vigilance clearance shall be denied to an officer if he fails to submit his annual immovable property return of the previous year by 31st January of the following year, as required under GOI decisions under Rule 18 of the Central Civil Services (Conduct) Rules, 1964.

2. All Institutes/organization are required to circulate guidelines regarding submission of IPR by 31st January. However, it has also come to notice that these guidelines are not circulated by the Institutes. Due to non-circulation of the guidelines by the institutes, officers working in various institutions/organizations under the administrative control of this Ministry do not submit their Annual Immovable Property Return within the prescribed time limit and the concerned organizations are not making any serious effort to issue instructions to their employees in this regard. Often request for vigilance clearance are received from the concerned Bureau without certification of submission of IPR within the prescribed time limit and this results in denial of vigilance clearance.

3. In the recent past, Vigilance Division has issued directions to all Bureau Heads relating to timely submission of IPR vide OMs dated 13.08.2015, 05.04.2016 and 20.06.2017 (copies enclosed)

4. In view of the above, it is requested that following directions may again be circulated to the Institutes/organizations under respective Bureaus for strict compliance:-

- i. All Institutes/organizations in the MHRD should circulate, in the month of December, the guidelines regarding submission of IPR before 31st January of the year
- ii. All employees including faculty in all centrally funded autonomous institutions and organization under the administrative jurisdiction of this Ministry would submit their Property Return latest by 31st January of the year to the competent authority. The said authority would notify on their website the fact of submission of such Return by the employees and would also name the employees on the site who fail to submit the IPR.
- iii. Such employees including faculty who fail to submit their Property Returns within the stipulated time i.e. 31st January of every year, would be denied vigilance clearance in addition to take action under conduct rules applicable to them.
- iv. The Bureau Heads will issue necessary instructions to all the Institutions under the Bureau for effective implementation of the above instructions.
- v. Head of all centrally funded higher education institutions should make available a copy of these instructions to every employee who is required to submit their IPR.


(S.S. Sandhu)

Additional Secretary & Chief Vigilance Officer

To:

GOVT OF INDIA
Government of India
Ministry of Human Resource Development
Department of Higher Education
Vigilance Section

Room No. 106, C-Wing, Shastri Bhawan,
New Delhi, dated the April 5th, 2016

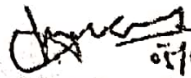
Office Memorandum

Subject: Submission of Immovable Property Return by the employees of Autonomous Institutions/Organisations/Subordinate Offices/PSUs under the administrative control of Ministry of Human Resource Development -- regarding.

The undersigned is directed to refer to Vigilance Section's OM of even number dated 13.08.2015 (copy enclosed) on the above mentioned subject and to state that instances have come to the notice of Vigilance Wing about non-observance of timely submission of Property Return in Autonomous Institutions/Organisations/Subordinate Offices/PSUs under the administrative control of Ministry of Human Resource Development, which results in the denial of vigilance clearance to officers for deputation, non-mandatory training and empanelment for senior level posts.

2. All Bureau Heads in the Ministry are, therefore, requested to kindly issue necessary instructions to all Autonomous Institutions/Organisations/Subordinate Offices/PSUs under their administrative control for effective implementation of the instructions issued vide above referred OM. Bureau Heads are further requested to instruct the Autonomous Institutions/Organisations/Subordinate Offices/PSUs under their administrative control to circulate these instructions regarding timely submission of IPR by 31st January to every employee who may need vigilance clearance at some point of time.

Encl: As above



05/4/16
(Vijay Kumar)

Under Secretary to the Government of India
Tele: 011-23386317

To

All Bureau Heads in the Ministry

- iii. Such employees including faculty who fail to submit their Property Returns within the stipulated time i.e. 31st January of every year, would be denied vigilance clearance in addition to take action under conduct rules applicable to them.
- iv. All Heads of Institutions would submit their Property Returns to the authority to whom he reports and a copy of said return to the Divisional Heads in the Department, who exercises the administrative jurisdiction over the Organization/Institution to facilitate the Divisional Heads to submit a certificate of timely submission of IPR while seeking vigilance clearance. The Bureau Head would also direct Divisional Heads in the Bureau to ensure that IPR submitted is notified on the website of the concerned Institute/organization.
- v. The Bureau Heads will issue necessary instructions to all Divisions in the Bureau for effective implementation of the above instructions.



(S.S. Sandhu)
Joint Secretary & CVO

To

All Bureau Heads in the MHRD